

Collaborative Lesson Planning Form

** Form needs to be completed by the Classroom Teacher and the Media Specialist.

Completed by classroom teacher:

Teacher _____ Topic: _____

Lesson objective(s):

Date(s) needed: _____

Completed by classroom teacher and media specialist:

Media staff services needed: _____ In Media Center for instruction
_____ In-Classroom for instruction
• Mini-lesson on _____

Need Media Staff to work w/classroom teacher to: _____

Materials needed for lesson (check all that apply):

- _____ Students will locate sources
_____ Pre-selected sources ~ "Materials on a Cart"
_____ Books in general collection
_____ Reference books
_____ Videos
_____ Magazines
_____ Pre-selected web sites
_____ NC Wiseowl
_____ Multi-media presentation/equipment
_____ Other _____

Media Specialist: _____